



Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

Regd.

No. CBSE/Aff./SL-00239-1011(1030453)/2009 | 205677

Dated 19/11/2009
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The Manager,
Guru Nanak Public School,
Khandwa Road,
Near Radha Swami Satsang Vyas,
Dist. & Tehsil - Indore - 452001,
Madhya Pradesh

Sub: Fresh Composite Provisional Affiliation to the above said school upto Secondary level under switch over category from State Board.

Sir/Madam,

With reference to your online application dated 28.06.2008 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of **three years** w.e.f. **01.04.2009 to 31.03.2012**.

The sanction is subject to the fulfillment of the following conditions:

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school, which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.

5. **The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.**
6. **Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.**
7. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
8. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
9. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required
10. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
11. The school will provide Laboratories, Library and other facilities as per norms of the Board.
12. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
13. **The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.**
14. **The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.**
15. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
16. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
17. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
18. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
19. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
20. The affiliation Code Number allotted to your school is **1030453**. This may please be noted and quoted for any correspondence with the Board.
21. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
22. **Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2009 to 31.03.2012) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)**
23. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 12,500/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.
24. The school has been granted affiliation up to secondary level with the Board w.e.f. 01.04.2009. Accordingly, the school is eligible to start class IX under CBSE pattern from the academic session 2009-10 and 1st Batch of class X of the school will be appearing at the CBSE Examination to be held in the year 2011.
25. **The school will discontinue State Board pattern classes IX and XI from the academic session 2009-10 but its classes X and XII students of the session 2009-10 will appear in State Board exam in the year 2010.**
26. **The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.**

27. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

(i)	Area of school campus	-	4	acres
(ii)	Total built up area	-	1836	sq. mtr.
(iii)	Area of play ground	-	800x650	sq. ft.
(iv)	No. of class rooms	-	19	
(v)	No. of labs			
	Physics	-	01	
	Chemistry	-	01	
	Biology	-	01	
	Maths	-	-	
	Computer Science	-	-	
	Composite Science lab	-	-	

(vi) Size and number of books in the Library - Size 26x20 No. of Books 1200.

28. Other conditions are as per **Annexure 'A'** enclosed.

29. Special conditions to be complied within **three months**:-

- (i) The school is required to discontinue classes XI/XII run by the State Board.
- (ii) The school is required to set up maths lab and computer lab with internet facility as per norms of the Board.
- (iii) School is required to maintain computer pupil ratio of 1:20.
- (iv) Some of the teachers of the school are untrained, hence the school is required to appoint qualified teachers as per norms of the Board.
- (v) The school is required to pay salary, DA and other admissible allowances to staff at par with the corresponding categories of employees working in the State Govt. Schools. Also salary to be disbursed through bank against single cheque issued in favour of the Bank.
- (vi) Number of books in the school library is less. The school is required to procure more books relevant to the academic level of students in the library and keep at least 05 books per student in the library.
- (vii) Science labs are required to be enriched by providing more equipments and apparatus as per norms of the Board.
- (viii) Teachers are to be sent for in-service training programmes to enrich their knowledge.

Yours faithfully,


(Khushal Singh)

Assistant Secretary (Aff)

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No. CBSE/SL-00239-1011(1030453)/2009

Dated 19/11/2009

Copy to:-

1. The Principal, Guru Nanak Public School, Khandwa Road, Near Radha Swami Satsang Vyas, Dist. & Tehsil - Indore - 452001, Madhya Pradesh
2. The Under Secretary, School Education Department, M.P. Administration, Ministry, Vallabh Bhawan, Bhopal - 462004, Madhya Pradesh
3. The Regional Officer, CBSE, Regional Office, Todar Mal Marg, Ajmer - 305001, Rajasthan, with the request to allow the school to sponsor candidates strictly on the norms stated above.
4. AMC, CBSE, Delhi


Assistant Secretary (Aff)

Gram: CENBOSEC, Delhi-92
Email: cbseidl@nda.vsnl.net.in
Website: www.cbse.nic.in

Phone: 011-22426938
22509252-59, Ext. 225/302
Fax: 22515826



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.
REGD./SPEED POST

CBSE/AFF./Circular/2013 | 576655

Dated: 23/01.2013

To,

All the Heads of the schools affiliated to the CBSE

Subject:- GRANT OF EXTENSION OF PROVISIONAL AFFILIATION AND GRANT OF UPGRADATION FROM SECONDARY TO SR. SECONDARY IN RESPECT OF ALREADY AFFILIATED SCHOOL- SUBMISSION OF SELF DECLARATION/CERTIFICATION-REGARDING

Sir/Madam,

It is to inform that Affiliation Committee of the Board in its Meeting held on 24/05/2012 had resolved that in view to speed up the disposal of applications made for extension of provisional affiliation and also cases of upgradation from Secondary to +2 stage made by the already affiliated schools, the Board should consider such applications on the basis of self-declaration/certification with regard to certain issues. Subsequently, the above proposal had also been ratified by the Governing Body in its meeting held on 4.6.2012.

Accordingly, the Board has now developed the contents of declaration/certification required to be made by the CBSE affiliated schools while seeking extension of provisional affiliation or upgradation from Secondary to Sr. Secondary stage which is made applicable for application registered for the academic session 2014-15. In cases, the schools had already executed their application for the academic session 2014-15 before issue of this notification, the declaration/certification in the enclosed format may be submitted to the Board giving reference of their online registration no. The schools which are going to execute their application after this notification would find this declaration/certification in the online application format, as such, they need not to submit this declaration/certification separately. It is clarified that, the Board will decide the case as per its merits and in case of any false declaration such schools are liable for stern action for giving false declaration/certification.

The schools which had already made online applications for extension or seeking upgradation for the academic session 2013-14 or for the preceding academic year need not to submit the enclosed format.

This is further notified that the above declaration/certification is applicable only to independent category schools.

Yours faithfully,

DEPUTY SECRETARY (AFFI.)

Enclosure: as above

Copy to:-

- ✓ All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
2. The Joint Secy.(IT) with the request to develop the approved Self Certification/declaration in the online application of grant of extension/Upgradation to +2 stage from the session 2014-15.
3. The Director (IT),CBSE, P S 1 & 2, Patparganj, I P Extension, Delhi-110092 with the request to upload the circular on the CBSE website

DEPUTY SECRETARY (AFFI.)

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

9. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

1. Area of school campus	- 16187.4256	Sq. Mtrs.
2. Total built up area	- 17100	Sq. Mtrs.
3. Area of play ground	- 1836	Sq. Mtrs.
4. No. of class rooms	- 17	- 29 X 20 (Ft.)
5. No. of labs: Biology	- 01	- 32 X 20 (Ft.)
Physics	- 01	- 32 X 20 (Ft.)
Chemistry	- 01	- 30 X 20 (Ft.)
Maths	- 01	- 32 X 20 (Ft.)
Computer Science	- 01	- 30 X 20 (Ft.)

6. Size of Library - 01 - 35 x 25 (Ft.)

7. No. of books - 5000.

10. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
11. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of ₹ 25000/- and other essential documents in the preceding year before the expiry of the date.
12. The school is eligible to open CBSE pattern classes XI w.e.f. 01.04.2012. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in 2014.
13. Other conditions are as per Annexure 'A' enclosed.

Yours faithfully,

(M V V PRASADA RAO)
JOINT SECRETARY (AFF.)

Dated: 10/01/2011

No. CBSE/Aff./1030453-SS-00205-1213/

Copy to:-

1. The Principal, Guru Nanak Public School, Khandwa Road, Near Radha Swami Satsang Vyas Indore, Madhya Pradesh - 452001.
2. The Under Secy School Education Department, M.P. Administration Ministry, Vallabh Bhawan, Bhopal -462004, Madhya Pradesh.
3. The Regional Officer, Regional Office CBSE, Todar mal Marg, Ajmer - 305030 (Rajasthan).
4. The Concerned Desk Officer, Madhya Pradesh.
5. The Dy. Secy. (IT), AMC Unit, CBSE, Delhi.

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JOINT SECRETARY (AFF.)



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education



संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

Contact Us

Grant Letter for:-EX-02734-2021

NO : CBSE/AFF/1030453 /EX-02734-2021/2020-21/

Dated: 03/10/2020

The Manager,
Guru Nanak Public School
khandwa road, near radha swami satsang vyas
MADHYA PRADESH ,INDORE , 452001
(M: 9039923222)

**Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-02734-2021**

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 1030453
Affiliated for : Senior Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2020 to 31.03.2025

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead

18. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
19. The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of data/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any
21. The extension of affiliation is being granted as one time measure. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
22. The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
23. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms
24. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary/ Joint Secretary(Affiliation)

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